**Noah de Areda Tan**

Santa Lavinia 17 Nationality: German / Brazilian

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**Education**

2013 – 2015: **Saint Francis College, Sao Paulo, Brazil**
Graduated British international school with English IB Diploma certificate

2007 – 2013: **Regents International School Pattaya, Pattaya, Thailand**
Attended British international school with English GCSE certificate.

1999 – 2007: **Bellver International College, Palma de Mallorca, Spain**

 Attended British international school with English A-level system.

**Work Experience**

Shisha Man (Nikki Beach, Pacha, MegaPark, Linos):

I worked as a Shisha Man for the company Global Hookah, where I would provide shisha service at the location I was working at. I switched between MegaPark (located in Arenal, Mallorca), Linos (Arenal, Mallorca), Pacha and Nikki Beach (Magaluf, Mallorca). My Job was to provide the shisha service at the location I was at, so if a customer wanted to order a shisha I had to take the order, charge them, prepare their shisha and then make sure that it was always in perfect conditions to smoke meaning that every 5-10 minuites I had to ask the clients if their shisha was alright. I was working alone with the shishas most of the time so it helped me develop my sales techniques, persuasion skills, charisma, responsibility and I further developed my techniques to make a great quality shisha. But on certain events or parties I required a second person who was new to the location I would work at to assist me, meaning that I would have to collaborate together with that person and explain how everything works in that current location. This helped me further develop my leadership skills and teamwork as I would have to demonstrate to the person assisting me how I worked in the current location, whilst sharing tasks in order to complete the shishas and hand them to our customers as fast as possible.

Waiter (Sakana Restaurant Palma):

I worked as a waiter in Sakana restaurant Palma, where I had to serve tables with food, drinks and other needs the customer might want. If the restaurant wasn´t too busy I would help out in other positions such as polishing glasses, preparing deliveries or whatever my boss would tell me to do. This helped me develop my teamwork skills as I had to collaborate with other waiters and staff in order for the restaurant to run smoothly and keep the customers satisfied.

Camera Operator:

I had the experience of working as a camera operator in Palma de Mallorca, Spain. My job was to document a group of tourist daily and film their activities and get close ups on certain people in order to have good material to later compile in a DVD. This job required a lot of sales techniques, persuasion skills and charisma as at the end of the day I would have to persuade the people to purchase my companies DVD’s.

Club Promoter:

I had the experience of working as a club promoter for a club in Thailand. During that experience I had to try to persuade potential clients to enter the club I worked for which required a lot of persuasion skills and charisma.

Habitat for Humanity:

I have done volunteer work for the organization of Habitat for Humanity. While I was volunteering for Habitat for Humanity I went to the second biggest favela in Sao Paulo Brazil and served food, Painted homes and entertained the children that came.

Volunteer work for schools:

I went to schools on weekends to help organize events that were meant to be both educational and entertaining. I.e. one weekend was about environmental sustainability and we showed the children videos, showed them how to recycle and the importance of it and integrated the activities with games in order to entertain the children.

Teaching English in Thai orphanage:

When I studied in Thailand I had the experience of teaching children in an orphanage Basic English sentences that they might require in order to communicate in English.

**Skills**

Language: Fluent spoken and written in German, English, Spanish and Portuguese. I developed my language skills by studying several years in British based international schools in Brazil, Spain, and Thailand. And due to the fact that i’m half German I am able to speak German fluently.

Communication: This is my strongest attribute as I am multilingual and am therefore able to reach a large range of people by being able to talk their language. Working in Nikki Beach really put this particular skill set to test as the clients were from a wide range of demographic, meaning that I would have to alternate between German, Spanish and English often, and I had to do the same with my colleagues as they too each had a preferred language to speak in so that was a real challenge. Also having some experience talking to business owners I have some practice when it comes to understanding how they like to be approached and how to approach a wide array of people. During my work as a club promoter I had to be able to communicate in a way that is convincing and relatable to the potential client.

IT: My IT skills come from having studied ICT in GCSE level at School. With my ICT degree I learned how to use Microsoft Word, Excel, PowerPoint etc.. at an advanced level. Also I developed my researching skills at an advanced level.

Teamwork: I Learned this when I worked as a shisha man and a waiter because I had to work collaboratively with the person who was offering shishas in MegaPark, and in Nikki Beach I had to make sure that we worked well together as we split our duties and if an order was made I had to communicate with the bartenders and waiters in order receive a ticket of the order. In MegaPark I worked with a colleague and she was good at sales which meant she was given the task of offering shishas to potential customers, charging the customers and taking the shishas to the customers. I on the other hand was specialized in making shishas, which meant I had to prepare the shishas, exchange the customers money if necessary, prepare the coal, make sure the shishas were smoking well, keep the shishas in perfect condition, and make the daily sales reports. When I was working in Sakana restaurant teamwork was important as we had to work well together and in-sync in order for everything to run smoothly in the restaurant. This was also an important part of my IB curriculum as I had to do numerous presentations with a colleague. The experience I gained from such occasions was important as I developed a good teamwork ability and spirit. At the same time, I am not afraid to act on my own initiative. During my Volunteering I also had to collaborate heavily with others as we all had the same objective and in order to complete the objective effectively teamwork was essential.

Organization: My experience in different kinds of work/volunteering environment has enhanced my organizational skills, which ensure that I can work efficiently and competently under pressure. I demonstrated this skill by organizing various events for my schools and also for Habitat for Humanity. However what helped me develop this skill set the furthest was when I worked as a shisha man because as I worked alone in the locations, that meant that I was in charge of everything to do with the shisha’s. Therefore I had to be very organized in order for everything to run smoothly with the shisha’s, I would have to make sure that I always have enough tabacco flavours, that I have enough coal, that everything is working the way it’s supposed to. Because if something were to go wrong with the shishas I would have been the one responsible.

Leadership: My Leadership skills were put to the test when I had a person to assist me on certain events such as the Nikki Beach Red Party where we had over 1000 reservations and I had to make sure that all customers got their shishas fast and that the quality was good and that the person assisting me was going through the process correctly and that he understood how things in Nikki Beach worked and that he knew where everything was. Also in various work shops while I was volunteering I had groups in which I had to give the people within my groups tasks to do accordingly.

**Interests**

Sports: One of my biggest passions is football I played for teams in Thailand, Spain and Brazil where I have often taken over the captains’ position. I also have been heavily involved in Basketball which I have played in Thailand and Brazil also taking the captains’ position. I have also been involved in Tennis previously.

Travel: Meeting new culture and people has always fascinated me I lived several years in Brazil, Germany, Spain and Thailand. Travelled with friends to France, Switzerland, England, Scotland, Brunei, South Korea and USA.